



MUKWONAGO FIRE DEPARTMENT  
OPERATING PROCEDURES

Parades and Activities		Approved by: Chief Jeffrey R. Stien	
POL #23	Draft Date: 04-14-14	Revision Date:	Effective Date:

**PURPOSE:** To establish procedures for requesting Mukwonago Fire Department apparatus personnel for parades and special activities.

**SCOPE:** This procedure is to be followed by all officers and members of this department. Authority to deviate from this procedure rests with the Fire Chief or designee who will be responsible for the results of any deviation.

**Procedure:**

- A. The Fire Chief or designee will decide which apparatus and equipment will be taken to the parades or activities. Apparatus used in parades or activities will be thoroughly cleaned prior to the event.
- B. All members will be dressed in a minimum of a Class B uniform and no shorts allowed. Refer to Policy #20.
- C. All apparatus and equipment used in parades and events will be put back into its proper place.
- D. The Fire Chief or designee shall report in to the host Chief or parade official for parade instructions.
- E. All instructions will be followed. The Mukwonago Fire Department will not use sirens in any parade. Sirens will only be used if needed to respond to an emergency incident.
- F. All personnel on the apparatus shall not consume any alcoholic or alcoholic substitute beverages.**
- G. All apparatus and equipment shall be in quarters following the event unless authorized by the Fire Chief or designee.

H. This Policy here by authorizes the following as a list of local Fire/EMS activities that may be included, but not limited to:

- Big Bend Pancake breakfast and Parade, WI
- Kettle Moraine Days in Eagle, WI
- Eagle Pancake breakfast and parade, WI
- Egg Drop event at Orchard Hill Church Mukwonago, WI
- Fourth of July in East Troy, WI
- Burn Camp in Troy Center, WI
- Harvest Fest in North Prairie, WI
- Dousman parade in Dousman, WI
- Waterford parade in Waterford, WI
- MDA Fill the Boot in Mukwonago, WI
- Maxwell Street Days in Mukwonago, WI
- Mukwonago Fire Department picnic
- National Night Out in Mukwonago, WI
- Vernon Pancake breakfast Parade, WI
- Any Fire Prevention or Fire Safety related event within the Village or Town of Mukwonago

I. Any additional parades or events that are not listed in this policy can be approved by the Village President and the Town Chairman as approved by the Joint Fire Commission Meeting June 9, 2009.