

		<b>MUKWONAGO FIRE DEPARTMENT</b>  <b>OPERATING PROCEDURES</b>	
Tobacco Product Policy		Approved by: Chief Jeffrey R. Stien	
POL #3	Draft Date: 6/1/05	Revision Date: 11/3/09, 4/24/12	Effective Date: 05/07/12

**PURPOSE:** The purpose of this policy is to establish standard regarding the restriction of the use of tobacco products.

**SCOPE:** This procedure is to be followed by all officers and members of the Mukwonago Fire Department. Authority to deviate from this procedure rests with the officer in charge who will be responsible for the results of any deviation.

A. Mukwonago Fire Department Stations

1. Station 1 and Station 2, by local ordinances are smoke free buildings. Use of any tobacco product inside any Village or Town Municipal Building is prohibited.

B. Area Cleanliness

1. Individuals using outdoor areas to use tobacco products are responsible to ensure that the area is kept clean at all times and maintain a distance no closer than required by State Statutes for a smoke free environment.

C. Other Activities

1. The use of any tobacco products will not be permitted at any emergency incident, training or public relations activity.

**\*\* This includes any type of tobacco product. \*\***